

**THORNDOWN PRIMARY SCHOOL
& THORNDOWN PRE-SCHOOL**

**Learning and Development Committee Meeting
Thursday 10th November 2022 (6.00 to 7.15 p.m.)
Minutes**

Learning and Development Committee Membership			
Rhys Thrower	Head	Nick Drury	ND
Heather Wood	HW	Rob Jagger	RJ
Katie Humphrey	KH	Peter Smith	PS
Emily Broadhurst	EB	Duncan Woodall	DW
Jane Ainscow	JA		

Item		Action
1.	Welcome / Apologies / Declarations of Interest	
1.1	Governors present: Emily Broadhurst, Rhys Thrower, Peter Smith, Duncan Woodall, Katie Humphrey, Nick Drury, Heather Wood and Jane Ainscow.	
1.2	Apologies: Rob Jagger.	
1.3	Absent: None.	
1.4	Declaration of interest: ND spouse works in school as a TA.	
1.5	The meeting was quorate with JA acting as chair.	
2.	Minutes and action points from the meeting held on 29 th September 2022.	
2.1	The minutes from the meeting held on the 29 th September 2022 were agreed as an accurate record and signed.	
2.2	There were no action points.	
3.	Head's Report	
3.1	Curriculum: RT has started an intensive review of the Harringay curriculum. RT will start with getting staff feedback and then use feedback and pupil view comments to inform performance management for staff. CS and RT are now meeting weekly to assist the hand over and formulate plans. Curriculum development is taking place. RT and EB informed the committee the feedback from Ofsted regarding the curriculum. CS attended the feedback meeting with the Ofsted inspector, which will assist the transition. RT shared the suggested development points including in the draft report. JA shared her thanks and well done to the staff at the school for the Ofsted visit. EB shared her thanks to RT for the calm atmosphere he created in school during the visit.	
4.	Chair's Report	
4.1	JA attended the school during the Ofsted visit. JA is still chasing governors to nominate themselves for visits.	
5.	Monitor Absence and Attendance Data	
5.1	RT shared the most recent attendance data and was happy to report that the attendance was currently at 95.77%, with the national average being 95.1%. Attendance meeting has been held and discussions have started with regards to discussions to be had with families. Another meeting will be held next week. RT shared that a	

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5.2	family will be off-rolled due to a lengthy overseas visit. There has been a discussion regarding this decision with the family. CHALLENGE: HW asked if the pupils will be learning whilst they are overseas, which RT confirmed some learning has been sent and that mum is looking at educating them whilst they are aware. RT has suggested completing a project to bring back to school to enrich the learning of the year groups they return to.	CHALLENGE
6.	Policies	
6.1	Collective Worship: The governors were reassured that the school is following this policy. CHALLENGE: JA asked if there were any withdrawals, which RT explained there was one family considering it but they were made aware of the difficulties this might cause. DECISION: The policy is agreed. DW abstained from voting on this policy.	CHALLENGE DECISION
6.2	Educational visit: CHALLENGE: JA asked who the school EVC is, which RT confirmed it was currently him with the school secretary taking the training with the intention to taking over. CHALLENGE: PS raised that there was no mention of first aid within the policy, which RT confirmed it was covered in the risk assessment. CHALLENGE: DW asked where the school sought advice from regarding education visits, which RT explained Evolve and how it is utilised. CHALLENGE: HW asked if it was normal practice to just have one EVC, which RT confirmed it was. CHALLENGE: HW asked if there was no trained EVC would trips still be able to take place, which RT confirmed they would as Evolve would be utilised. DECISION: The policy is agreed.	CHALLENGE CHALLENGE CHALLENGE CHALLENGE CHALLENGE DECISION
6.3	Children with long term medical conditions: CHALLENGE: JA asked if there were any pupils issue in the school currently that this policy applies to, which RT confirmed there was not. CHALLENGE: HW asked how the school manages allergies safely, which RT confirmed that the main issue around allergies was packed lunches and that communication was key. CHALLENGE: JA asked how the asthma inhalers were stored, which EB confirmed that there is one for each child in the classroom and an emergency one in the office. DECISION: The policy is agreed.	CHALLENGE CHALLENGE CHALLENGE DECISION
7.	Any other business	
7.1	HW and JA will discuss outside the meeting regarding governor visits and the visit templates.	ACTION CHALLENGE
7.2	PS asked RT for suggestion for books to look at for the next meeting. RT suggested looking at topic books to see if there is a requirement for separation of topics. ACTION: Clerk to put this on the agenda for the next meeting. There was a brief discussion regarding the topic work books and the way the school works in regard to secondary practices. CHALLENGE: DW asked if there was any feedback from the secondary school regarding the separation of books. EB responded that the only comment usually get is how much work they produce with impression.	
7.3	The governors shared their thanks and praised to RT for his work during Ofsted and the support he offered to the staff during this term.	
8.	Summary of impact and standards	

8.1	<p>The governors agreed that the impact of this meeting on standards and driving progress included:</p> <ul style="list-style-type: none"> Hearing the feedback from the Ofsted visit reaffirmed the strengths of the school and helped shape the governors future concerns and focused targets areas. 	
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The meeting closed at 18:49

L&D Action Points

AP1	7.2 Clerk to put this on the agenda for the next meeting.	Clerk	Spring 23
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