

**THORNDOWN PRIMARY SCHOOL
& THORNDOWN PRE-SCHOOL**

**Minutes of the Learning and Development Committee Meeting
Thursday, 24th September 2020 (6.00 to 7.15 p.m.)**

Learning and Development Committee Membership			
Vicci Godbold	VG	Andrea Dollard	AD
Dawn Mills	DM	Rob Jagger	RJ
Heather Wood	HW	Peter Smith	PS
Claire Gerrard	CG	Jane Ainscow	JA
Cathy Sweet	CS		

Item		Action	Lead
1.	Welcome / Apologies / Declarations of Interest		
1.1	Governors Present: Vicci Godbold, Dawn Mills, Claire Gerrard, Cathy Sweet, Andrea Dollard, Rob Jagger, Peter Smith and Jane Ainscow		
1.2	Non-Governors Present: Jenn Dover(Clerk).		
1.3	The meeting was quorate with 8 governors present.		
1.4	Apologies for absence, with governors' consent: Heather Wood.		
1.5	Absent: None.		
1.6	Declarations of Interest: Rob Jagger's wife is employed by the School. There were no other declarations of interest by members of the GB in respect of any item on the agenda.		
2.	Elect Chair and Terms of reference		
2.1	DECISION: JA was nominated as chair and accepted the nomination.	DECISION	
2.2	DECISION: There were no changes made to the terms of reference and all agreed.	DECISION	
3.	Minutes and matters arising from the meeting held on 27th February 2020		
3.1	The minutes of the last meeting held on Thursday, 27 th February were approved.		
3.2	There were 2 action points from the last meeting. AP1 will be carried forward due to the current restrictions. AP2 was completed as VG confirmed to the GB that missing child checks had been carried out during lockdown.		
4.	Head's Report		
4.1	Recovery Plan: All children have been assessed and pupil progress meetings have taken place to identify the pupils who require intervention. These interventions will be funded by the Government top up funding, which averages £80 per pupil. Year 6 are in small classes and have a HLTA working		

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READ & AGREED AS A TRUE RECORD (CHAIR)

	<p>to fit the appointment in at a more convenient time and be able to give the time and energy to the meeting as opposed to being in a rush from work and also this format would help the teachers working hours. VG said she was looking at ways for parents to look at books in the summer term, however, for the moment it would be held virtually for everyone's safety but this decision would be under constant review with the ongoing developments.</p> <p>There were no further questions or comments regarding the TOP.</p>		
5.	Chair's Report		
5.1	There was nothing to report at this time.		
6.	nor visit schedule		
6.1	<p>There were 3 visits not completed during last year due to the lockdown and it was decided that these would be carried forward for this year. JA suggested that, from the TOP, a further 2 visits should take place focusing on the impact of the ITT programme and the looking at the strategies used to target the underperforming groups. AD stated that it would be good to do a visit in the summer term regarding the recovering from Covid, which all agreed upon. ACTION: VG asked AD to complete a safeguarding visit this term.</p> <p>ACTION: JA to complete the draft of the governing visit schedule and circulate this prior to the FGB meeting to be approved.</p>	<p>AD</p> <p>JA</p>	<p>Winter term</p> <p>Oct 20</p>
7.	Policies		
7.1	Parent and social media policy: DECISION: There were no changes and the GB agreed the policy.		
7.2	E-Safety: DECISION: There were no changes and the GB agreed the policy.		
7.3	Anti-Bullying: DECISION: There were no changes and the GB agreed the policy.		
7.4	Positive Behaviour: Some amendments were made to this policy as per governor suggestions. This will be modified and circulated with the minutes for approval.		
8.	Any other business		
8.1	was no any other business.		
9.	Summary of impact and standards		
9.1	<p>The GB agreed that to further school improvement the meeting had achieved the following:</p> <ul style="list-style-type: none"> The GB were fully aware of the processes in place for the recovery of the curriculum. The GB were aware of the plan for remote learning via Teams if it is required. 		

Learning & Development Committee Action Points –

L&D	Action Point	By Whom	Outcome
AP1	6.1 VG asked AD to complete a safeguarding visit this term.	AD	Winter 20
AP2	to complete the draft of the governing visit schedule and	JA	Oct 20

ite this prior to the FGB meeting to be		
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