

**THORNDOWN PRIMARY SCHOOL
& THORNDOWN PRE-SCHOOL**

**Full Governing Body (FGB) Meeting at 6:15pm (Via Teams)
Thursday 24th November 2022
Minutes**

Membership of the Full Governing Body			
Rhys Thrower	Head	Peter Smith	PS
Jane Ainscow	JA	Rob Jagger	RJ
Helen Cooper	HC	Jill Foster	JF
Emily Broadhurst	EB	Heather Wood	HW
Frank Newton	Chair	Richard Boughey	RB
Jade Strachan	JS	Mark Farr	MF
Duncan Woodall	DW	Nick Drury	ND
Andy Thomas	AT	Katie Humphrey	KH
Lisa Johnson	LJ		

Item		Action
1.	Welcome / Apologies / Declarations of Interest	
1.1	Governors present: Frank Newton, Peter Smith, Lisa Johnson, Nick Drury, Jill Foster, Rhys Thrower, Katie Humphrey, Andy Thomas, Duncan Woodall, Richard Boughey, Jade Strachan and Mark Farr.	
1.2	Apologies for absence: Jane Ainscow, Rob Jagger, Heather Wood and Emily Broadhurst.	
1.3	Absent: None.	
1.4	Declarations of Interest: ND spouse works in school as a TA.	
1.5	Chris Snape was present as an observer. The meeting was quorate with Frank Newton acting as Chair.	
2.	Minutes and action points from the meeting held on 13 th October 2022	
2.1	The minutes from the meeting held on 13 th October 2022 were agreed as an accurate and true record.	
2.2	There were three action points, two had been completed and AP3 was ongoing.	
3.	Head's Report	
3.1	This had been circulated prior to the meeting and RT asked for any questions regarding the items it included. CHALLENGE: PS raised that it was surprising to see how many young carers there were in school and asked if this was usual. RT confirmed that a lot of work had been completed in identifying pupils through the classifications. RT reassured the GB that the school are doing everything to support those pupils. CHALLENGE: PS sought clarification on what the Early Help Support included, which RT explained. CHALLENGE: FN sought clarity on what the prejudicial incidences that have occurred this term included, which RT explained what these incidents were and how they were dealt with and recorded. There were no further questions or comments	CHALLENGE CHALLENGE CHALLENGE

6.	Committees Reports	
6.1	Personnel and Salaries: PS explained the change of policy provider and the queries this has raised over the pay committee structure. It was raised that there are on-going discussion regarding the committee structure regarding its role in the pay review process. PS also confirmed that the staff supervision in EYFS policy had been archived as it was no longer relevant, which RT confirmed that the staff have confirmed to him that this policy is no longer relevant. It was also raised that Judicism are getting closer to being able to providing pay roll and the committee will be updated on this in due course.	
6.2	Learning and Development: The Chair was not in attendance to discuss but there were no comments regarding the minutes.	
6.3	Finance and Premises: The Chair was not in attendance to discuss but there were no comments regarding the minutes.	
7.	Standing items	
7.1	Safeguarding: Safeguarding team met last week. RT wished to make the GB aware that there are current cases where there is lack of support from social care so these have been escalated to the County Safeguarding team.	
7.2	Visit Report: No reports to discuss.	
7.3	Pre-school: An update was included in the F&P minutes.	
7.4	Training – Governors have attended the recent LA briefings. JF attended safer recruitment update as well as redoing H&S training.	
7.5	Parent Forum – FN has met with HW regarding parent communication and is a work in progress. CHALLENGE: PS raised open classroom have been successful in engaging with parents, they are well attended so suggested this could be a good way for governors to engage. CHALLENGE: AT asked for a timelines on the an outcome of a decision as he was concerned that this agenda item was rolling on without an outcome. FN confirmed there would be an outcome/timescale agreed within the next few months.	CHALLENGE CHALLENGE
7.6	Kingfisher: An update was included in the F&P minutes.	
8.	Any other business	
8.1	Terms of Governors: A number of co-opted governors terms are coming to end. FN has been in touch with these governors and they were happy to continue in their role. FN recommended to the GB that HC, RJ, PS, JA continue, which the GB agreed. RB, as parent governor, has handed in his resignation due to the relocation. The GB shared their thanks to RB for his service and the clerk will action a parent nomination/election in January.	
8.2	The GB wished to share their thanks to RT for his work over this term. RT shared his thanks to the staff and the GB for their work over the term and complimented how much he has enjoyed working with the team and complimented Thorndown on how friendly and positive the atmosphere has been.	

	FN left the meeting and PS took over as Chair.	
9.	Summary of impact and standards on progress	
9.1	The GB agreed that to drive standards and have an impact on progress they had: <ul style="list-style-type: none"> • Been made aware of the state of the school according to Ofsted and the next development steps. 	

The meeting closed at 19:03

FGB Action Points

	Action	Lead	Outcome
AP1	5.1 Shadow governor required to replace RB as PP and Sport Governor	ALL	Nov 22
AP2	5.1 Governor to complete a termly visit to the website to check compliance	ALL	Nov 22
AP3	5.1 FN asked Governors to volunteer for these roles and to schedule their visits.	ALL	Nov 22