



Thorndown Primary School and Pre-School

Hill Rise, St Ives, Cambs, PE27 6SE

Tel: 01480 375103

Headteacher: Mr C Snape



Pre-school Key Worker

28 hours per week working in our Pre-school as a Key Worker

Monday, Wednesday, Thursday, Friday 8.30am -4.00pm Term time only (38 weeks)

Salary : £13,939 (subject to pay award)

Start Date: January 2024

We are looking to appoint an additional member of our fantastic Pre-School team. The successful candidate must be passionate about child care/development, able to engage well with team members and parents and ensure child safety and happiness are key priorities.

Responsibilities include: -

- Commitment to being part of a team and a willingness to learn from others and share good practice is essential
- Support for pupils' learning to meet the needs of small groups and individual pupils, with a range of differing needs
- Maintaining Learning Journeys, promoting pupils' good behaviour and independent learning strategies, creating and maintaining a purposeful, orderly and supportive environment
- Provide targeted support to enhance the learning and improve attainment of pupils
- Work with parents to support children and their families
- Write Learning Profile summaries
- Being prepared for the unexpected!

Our ideal candidate would have:

- NVQ Level 3 in Childcare (essential)
- Determination and a commitment to supporting pupils reach their full potential
- Experience of working with younger pupils



Working in partnership with
Hunts School Sports Partnership





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- Good organisational and team working skills
- Being able to use your own initiative and the ability to build constructive relationships
- A willingness to learn
- Good literacy and numeracy skills
- Flexibility and a good sense of humour essential
- A passion for learning in the outside environment

In turn we can offer you:

- A Pre-School building filled with hard working, well behaved and motivated pupils
- A caring and supportive team
- Structured opportunities for professional development
- Support from the Early Years Team Leader
- Being part of an incredible team with a fantastic local reputation
- The children finish at 12 noon on a Friday and the afternoon is set aside for paperwork and planning
- The odd slice of cake at break time!

To find out more about the school and to download an application pack, please visit the school website www.thorndownprimaryschool.co.uk. Applicants should complete an application form and include a short letter of support. Applications should be submitted to Helen Cooper hcooper@thorndown.cambs.sch.uk

The closing date for completed applications is **27 October 2023**

Shortlisted candidates will be invited for interview and these will be held on **during the week of 6th November 2023**.

Applicants for this public-facing post will need to demonstrate the ability to converse and provide effective help or advice, fluently in spoken English

The offer of employment is subject to satisfactory pre-employment clearances (including the right to work in the UK), enhanced Disclosure and Barring Service check and two satisfactory references.

Thorndown Primary School is committed to equal opportunities and safeguarding and promoting the welfare of children and young people, and expects all staff and volunteers to share this commitment.

