

**THORNDOWN PRIMARY SCHOOL
& THORNDOWN PRE-SCHOOL
Full Governing Body (Full GB)**

Membership of the Full GB of Thorndown Primary School			
Vicci Godbold	Head	Peter Smith	PS
Jane Ainscow	JA	Jon Lee	JL
Helen Cooper	HC	Rob Jagger	RJ
Claire Gerrard	CG	Jill Foster	JF
Frank Newton	Chair	Heather Wood	HW
Dawn Mills	DM	Cathy Sweet	CS
Derren Jones	DJ	Duncan Woodall	DW
Andrea Dollard	AD	Richard Boughey	RB

Minutes of the Full GB Meeting held on Thursday 28th January 2021 at 6:15pm

	Item	Action	Lead
1	Apologies for absence and declarations of interest		
1.1	Governors Present: Helen Cooper, Duncan Woodall, Peter Smith, Andrea Dollard, Dawn Mills, Jill Foster, Claire Gerrard, Frank Newton, Vicci Godbold, Jane Ainscow, Derren Jones, Richard Boughey, Rob Jagger, Cathy Sweet, Heather Wood and Jon Lee.		
1.2	Non-Governors present: Jenn Dover was present acting as clerk.		
1.3	There were no apologies for absence. KM was marked as absent.		
1.4	The meeting was quorate with 16 governors present and with Frank Newton as Chair.		
1.5	Declarations of Interest: Rob Jagger's wife is employed by the school. There were no other declarations of interest by members of the GB in respect of any item on the agenda.		
2	Co-opted Governor vacancy		
2.1	The GB were aware of the history of the non-attendance of one governor and they have now been removed from the governing body following 6 months of non-attendance and communication.		
3	Minutes and action points from the last meeting held on 26th November 2020		
3.1	The two set of minutes from the last meeting held on Thursday 26 th November 2020 were read, approved and signed by the Chair as a correct record of the meeting.		

Thorndown Governing Body Meeting: 28.01.21

READ & AGREED AS A TRUE RECORD

..... (CHAIR)

3.2	<p>There were 2 action points from the last meeting. These were completed as follows:</p> <ul style="list-style-type: none"> • AP1 – Virtual meeting discussion to be held in July. • AP2 – The clerk had circulated training dates. 		
4	Head's Report		
4.1	<p>The Head's report had been circulated prior to the meeting and there were no questions for VG regarding this report. VG then shared a brief update of the changes that has happened since the circulation of her report.</p>	CHALLENGE	
4.2	<p>Lateral testing – All staff are now self-testing twice a week, except caretaker and cleaners who are not in school at the same time as pupils. CHALLENGE: HW asked what the take up of testing was amongst staff as it was voluntary programme. VG stated that only one member of staff has chosen not to do it and no positives had been identified.</p>		
4.3	<p>Critical worker club – Until the DfE inform VG on how to safely re-open the school the critical worker club is continuing. A decision regarding pre-school is yet to be made in regards to extending opening to non-critical workers as a survey has been sent out to parents. CHALLENGE: JF asked if not having children at pre-school is affecting the funding to which VG confirmed the funding is not affected by non-attendance. The government have asked the school not to open at half term and VG/HC are formulating a plan to see if running a Kingfisher style club would benefit parents. CHALLENGE: FN asked how a half term kingfisher club would be staffed? VG stated that two staff who usually work in Kingfisher have volunteered to work. CHALLENGE: JA asked if VG had seen an uptake in bookings for the critical workers club now that it has been announced that the lockdown is extended. VG confirmed that like most school in the area there had been an increase, however, as the criteria for critical workers has not changed the school is still taking a strong stance that the government advice is to stay at home. CHALLENGE: PS asked if all pre-school parents will be contacted regarding opening up the pre-school. VG stated all pre-school families will be contacted but what will be offered will depend on the uptake.</p>		
5	Chair's Report		
5.1	<p>The report had been circulated prior to the meeting and there were no questions for the chair. FN informed the GB that since circulating his report he has once again written to all the staff to acknowledge and thank them for their hard work in regard to the move to remote learning following the Christmas break.</p>		
6	Committee reports		
6.1	<p>Personnel and Salaries - The committee were focused on the impact of remote learning was having on staff and the difference it makes to their work load and their normal school day. The committee were pleased to see that the remote learning was</p>		

Thorndown Governing Body Meeting: 28.01.21

READ & AGREED AS A TRUE RECORD

..... (CHAIR)

<p>6.2</p> <p>6.3</p>	<p>running successful but they did not want it at the detriment to staff well being.</p> <p>Learning and development – Remote provision was covered in depth in the meeting and following the meeting VG circulated examples of remote lessons to members of the committee. VG raised that if any other governor would like to see this then to email her. The committee looked over the new risk assessment and safeguarding updates. CHALLENGE: JL asked if there is opportunity for groups of pupils to meet on teams to enable a dialogue, to which VG stated it would be very difficult to police. VG has asked staff if they would like to do this and the staff said they wouldn't as it would be too much to manage. VG raised that in the recent report from OFSTED it stated that live lessons were not the most beneficial way to teach pupils. CHALLENGE: DW asked why the school had received 36 laptops, to which VG stated that it was the number the government decided to give to the school. VG confirmed that they have been set up and sent out to those families who require them.</p> <p>Finance and premises – The FGB attention was drawn to the most recent health and safety update which included the LA intending to make changes to the school stairwell. HC had received a report which stated the cost of the works was £65,000 for both stairwells and that the school finance team had been approached and confirmed to the LA that there are no reserves in the school budget to pay for the works. CHALLENGE: FN asked if the LA were committed to doing the works, to which HC stated they had gone out to tender so the work was expected to be carried out.</p>	<p>CHALLENGE</p> <p>CHALLENGE</p> <p>CHALLENGE</p>	
<p>7</p>	<p>Governor Visits</p>		
<p>7.1</p> <p>7.2</p> <p>7.3</p>	<p>Safeguarding report – The report had been circulated prior to the meeting and AD just raised that she had no safeguarding concerns in the school. VG raised that there is more involvement in social care and support in this lockdown as the staff and families are being more proactive in this regard. CHALLENGE: JL asked if there were any immerging concern regarding the use of social media, to which VG stated the school did address this before Christmas but it is down to parent responsibility and there are resources available to assist families. CHALLENGE: JL asked if anything is being picked up on teams? VG stated that the chat function was made available for parents to use and the function has been utilised by pupils chatting but this is something the year teams are monitoring.</p> <p>Behaviour report – The report had been circulated prior to the meeting and had been taken to the learning and development committee for discussion. JL raised that it was good to see the behaviour crystal is embedding across the school. There were no questions regarding this report.</p> <p>The chair thanked those governors involved in these two excellent reports.</p>	<p>CHALLENGE</p> <p>CHALLENGE</p>	

Thorndown Governing Body Meeting: 28.01.21

READ & AGREED AS A TRUE RECORD

..... (CHAIR)

8	Standing Items		
8.1	Safeguarding review – already covered in 7.1.		
8.2	Governor visits – already covered in 7.		
8.3	Pre-school – already covered in 4.3		
8.4	Feedback from training – FN attended the termly briefing and shared a brief update as to what was covered, especially the update from OFSTED. FN raised that the GB need to complete a skills audit to ensure the FGB is ready for the OFSTED visit when it happens post COVID-19. Two Governors attended the school training on the new spelling programme and RB gave the GB an update regarding this training. The inset day on 12 th February will still be going ahead as this is the whole school safeguarding training and the invite is extended to the FGB.		
8.5	Report from parent forum – No meeting has taken place.		
8.6	Kingfisher club – This is now temporarily closed due to the current lockdown.		
9	Any other business		
	None		
10	Summary of impact and standards on practice		
10.1	The GB agreed that, to further school improvement, the meeting had achieved the following: <ul style="list-style-type: none"> ● The reports from the governor visits show the school is continuing to examine and challenge in this current situation. ● The governors are more aware about how staff are managing the lateral flow testing. ● The governors were up to date with the safe operational running of the school during this current lockdown. 		

The meeting closed at 19:11

Thorndown Governing Body Meeting: 28.01.21

READ & AGREED AS A TRUE RECORD

..... (CHAIR)