

THORNDOWN PRIMARY SCHOOL

Minutes of the Additional Personnel and Salary Committee Meeting Thursday, 20 September 2018 at 6.00 p.m.

Membership of the Personnel and Salary Committee:	
Vicci Godbold	Head
Christine Curtis	CC
Jane Ainscow	JA
Frank Newton	FN
Andrea Cliff	AC
Peter Smith	PS

Item		Action	Lead
1.	Welcome / Apologies / Declarations of Interest		
1.1	Governors Present: Vicci Godbold, Peter Smith, Frank Newton Jane Ainscow and Andrea Cliff.		
1.2	Non-Governors Present: David Clark (Clerk).		
1.3	The meeting was quorate with five governors present.		
1.4	Apologies for absence, with governors' consent: Chris Curtis.		
1.5	Absent: None.		
1.6	Declarations of Interest: None.		
2.	Election of Chair & Vice-Chair		
2.1	Chair of Personnel and Salary Committee: the Clerk requested nominations for the post of Chair of the committee and it was agreed that Peter Smith should be elected Chair for the academic year 2018-2019. This had been proposed by Frank Newton and was seconded by Vicci Godbold.		
2.2	Vice-Chair of Personnel and Salary Committee: If the Chair is absent from a meeting, a governor may be elected to take the Chair.		
3.	Action regarding teaching staff pay increase		
3.1	FN explained that the details of the proposed national pay award for teaching staff had been received in a document from EPM.		
3.2	The proposed funding from the Government was based on the proposal to award: <ul style="list-style-type: none"> • Main Scale & unqualified staff - 3.5 % to minimum and maximum on scales; • Upper Pay Scale staff - 2 % to minimum and maximum on scales; • Leadership Scale staff – 1.5 % to minimum and maximum on scales; and 		

Primary Personnel 05.10.18

READ & AGREED AS A TRUE RECORD(CHAIR)

3.3	<ul style="list-style-type: none"> Staff with TLR allowances - 2 % to minimum and maximum on scales. <p>Following discussion, it was proposed that teaching staff pay increase would be applied to all staff in the particular category /grouping (not just those at the minimum and maximum on scales). This was agreed and would be backdated to 1 September 2018.</p>		
4.	Any Other Business		
4.1	It was agreed that the Personnel Committee Action Points from 13 June 2018 would be deferred to the next meeting. A new date and time was arranged for this meeting which will now be on Friday, 5 October 2018, at 9.30 am.		
4.2	There being no other business the meeting closed after item 4 at 6.10 pm.		