



Kingfisher Afterschool and Breakfast Club

Parent Handbook

Kingfisher Club is governed by Thorndown Primary School and aims to provide care and play for children before and after school in a friendly and secure environment. Kingfisher club is in the Infant building and can be accessed by the double white doors.

Opening Times and fees

Breakfast Club: From 7.30am – handover to School staff at 8.50am. Sessions cost £5. Children should be accompanied into the club where a parent/carer must sign each child in every morning. Breakfast is available until 8:25am.

After School Club: Collected from the School staff at 3.15pm to 6.00pm. Pupils will also be collected from any extra-curricular activities. Sessions cost £9. An afternoon snack is provided and the menu can be found on the school website.

Joining and using the club

The club has a membership fee of £10 per child. A Registration Form, which is attached, must be completed for each child (this is a legal requirement). Please contact us if you would like to visit the club before registering.

Bookings can be made up to 24 hours in advance via the School Gateway App. Please notify the school office, or email kingfisherclub@thorndown.cambs.sch.uk if you wish to cancel your bookings. If your child does not attend a session booked, without cancelling, then the charge will remain.

Bookings are made available on a half termly basis and sessions must be paid for in advance. The school have registered to accept childcare vouchers, please speak to the school office should you wish to pay this way. You will be notified when the club bookings are open. If any accounts are unpaid at this time, then access to the club booking will be removed until the account is settled.

Sessions are capped at 28 children for Breakfast and 46 for Afterschool club. Sessions are offered on a first come first booked process.

If you are late to collect a child, or someone else is collecting, then please ring the main office number and select the Kingfisher Club extension.

Activity Sessions

The club offers a range of activities for the children including Cooking and Arts and Craft, as well as offering a chance to play indoor and outdoors in a safe and engaging environment.

Club policies and behaviour

The club has a complete range of childcare policies which are available to all parents via the School Office. The club encourages conduct that is co-operative, positive and responsible, and like the school, will not tolerate bullying or racial harassment. Unacceptable behaviour, such as disregard for request for reasonable behaviour, disruption of group activities and disregard for others property, abusive behaviour or language to children or adults will be dealt with by club staff. Persistent unacceptable behaviour will be treated first with verbal warning then a written warning to Parents/guardians. If no improvement is seen in a two week period the offender may be excluded from the club either temporarily or permanently, on decision of the school. The Club will follow the school policy of medicine administration, the School Health and Safety Policy and Complaints Policy.

Equal opportunities

The club is committed to equal opportunities and welcomes staff, volunteers and members irrespective of ethnic or cultural background, gender or physical or mental ability.

Discriminatory behaviour or language by staff, volunteers or current Equal Opportunities legislation, namely:

Equality Act 2010, Children's Act 2004, Every Child Matters, Special Education Needs code of Practice 2001, Sex Discrimination Act 1975, Disability Discrimination Act 1996, Human Rights Act 1998 and the Race Relations (Amendment) Act 2000.